

## **IAC Terms of Use for Rental Items**

These Terms set forth the matters to be complied with in the use of necessities provided through rental service, to provide support to faculty members who will be joining the Organization for Advanced Studies (AIMR etc.) in setting up their everyday lives after arriving in Japan.

### **Article 1: Eligibility of Use, and Period of Use**

1. Use of the rental items (hereinafter, “the items”) listed in the Attachment is permitted only upon indication of agreement to these Terms.
2. The items may be used by faculty members affiliated with the Organization for Advanced Studies (AIMR etc.). In principle, the items may be lent to administrative staff for business use only (personal use of items is not permitted).
3. AIMR faculty and staff who do not meet the criteria outlined in Paragraph 2 of Article 1 may also use the items upon indication of agreement to the following condition.
  - AIMR faculty and staff shall promptly return the item(s) in question when those who meet the criteria outlined in Paragraph 2 of Article 1 wish to use the items.
4. The period of use of the items shall be one day or one month from the first day of use, as follows.
  - Thermometer, Language Translator, and Luggage Scale are one day
  - The items not listed above are one month

However, this period of use may be extended up to one day or one month if no successive users are waiting to use the item(s).

### **Article 2: Rental Service**

1. Those who wish to use this rental service must complete the necessary procedures at the IAC office.
2. Use of the items is approved only for the user. The loan or transfer of the items to a third party is not permitted.
3. When returning the items, the user must wash or clean the item(s) in question and return them in the same condition they were in before use.
4. If an item is lost or damaged, the user must pay an amount of consideration that is capped at the normal retail price of the item(s).
5. AIMR shall not be liable for any accidents that occur during the use of the items.

### **Article 3: Delay in Returning Rental Items**

1. If the item(s) rented by the user have not been returned from the scheduled date of return, IAC may contact the user via e-mail or telephone to verify the situation.
2. If the item(s) rented by the user have not been returned more than four weeks from the scheduled return date, IAC may take legal action or other measures to secure the item(s).

### **Article 4: Suspension of Eligibility to Use Rental Items**

1. Use of the items may be suspended if the user commits one or more of the following infringements.
  - Delaying the return of item(s) for more than one week on three or more occasions.
  - Receiving no communication from the user, or failure by IAC to contact the user, two weeks or more from the scheduled date of return.
  - In the event that IAC deems the user as an unsuitable user.

**Article 5: Other Matters**

1. IAC may change the contents of these Terms at any time, based on the premise that it disseminates the revised contents of these Terms on its website after the changes have been made.
2. Users shall comply with the provisions of these Terms, and shall follow instructions issued by IAC, in the use of the items.

**Article 6: Contact Information**

Division: International Affairs Center

Address: 2F AIMR Main Building, 1-1 Katahira 2-chome, Aoba-ku, Sendai City

Telephone: 022-217-5971

E-mail: [iac@grp.tohoku.ac.jp](mailto:iac@grp.tohoku.ac.jp)

List of Rental Items

1. Baby Bed
2. Baby Bouncer & Table
3. Clothes Drying Stand
4. Desk Lamp
5. Electric Bicycle with Helmet
6. Electric Pot
7. Hair Dryer
8. Heater
9. IH Cooking Heater
10. Iron & Ironing Board
11. Luggage Scale
12. Microwave Oven
13. Portable Language Translator
14. Rice Cooker
15. Set of Ceramic Dinnerware
16. Set of Emergency Supplies
17. Set of Kitchen Tools
18. Set of Plastic Dinnerware
19. Soft Baby Chair
20. Thermometer
21. Tower Fan
22. Vacuum Cleaner
23. Weight Scale
24. Yoga Mat