Supplementary Form No. 4

Application for Approval of Administrative Leave to Engage in Secondary Employment as an Executive of a Company Applying Research Results (Permission Form)

＿＿ /＿＿/20＿＿

President of Tohoku University

Affiliated

Job title

Name (Furigana)

I would like to apply for administrative leave as provided for in Section 15-1-5 of the Tohoku University Employee Service Regulations.

1 Intended period of administrative leave

＿＿ /＿＿/20＿＿ - ＿＿ /＿＿/20＿＿

2 Due to the necessity of engaging in my employment as an officer of the said company, I am forced to recognize my inability to discharge the responsibilities of my position at this university (In the case of seeking to renew the period of leave, state the reasons for the renewal).

Note) Supporting documents attached for reference